



Public Document Pack


Southend-on-Sea City Council

Executive Director (Strategy, Change and Governance):

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15 June 2023

EDUCATION BOARD - TUESDAY, 20TH JUNE, 2023 SUPPLEMENTARY PACK: MEMBERSHIP AND VACANCIES

Please find enclosed, for consideration at the next meeting of the Education Board taking place on Tuesday, 20th June, 2023, the following report that was unavailable when the agenda was printed.

Agenda No Item

3. **Membership and Vacancies (Pages 3 - 6)**

Report from Principal Democratic Services Officer

Robert Harris
Principal Democratic Services Officer

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Southend-on-Sea Education Board

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on
20th June 2023

Report prepared by:
Robert Harris, Ed. Board Clerk

Education Board – Membership and Vacancies

1. Purpose of Report

- 1.1 To present the membership and seek agreement to fill the vacancies within the maintained primary, academy primary and secondary academy sectors, as set out in Appendix 1 and paragraph 3.2.

2. Recommendations

- 2.1 To approve the proposed membership of the Board, as set out at Appendix 1.
- 2.2 To note that two vacancies in the secondary school academy sector to be filled by headteachers from the secondary academy comprehensive school sector.
- 2.3 To seek nominations to fill the two remaining vacancies from the comprehensive secondary academy comprehensive school sector.
- 2.4 To undertake a light-touch review of the Constitution and Terms of Reference of the Board and present the findings and any changes to the October 2023 meeting for comment/review.

3. Background/Context

- 3.1 At the Education Board meeting in December 2022 it was advised that due to the changes to the make-up of the Board a number of vacancies had arisen. These vacancies were advertised/promoted with schools and a number of nominations/expressions of interest have been received.

3.2 Appointments to fill vacancies

Maintained Primary Schools:

1 vacancy and it is proposed to fill this position with the Headteacher at Chalkwell Hall Infant School.

Academy Secondary:

4 vacancies and it is proposed to fill these positions as follows:

The first vacancy to be filled by a SECAT Trustee x 1 (Two trustees of SECAT nominated/expressed an interest and therefore proposed one is appointed (and one acting as a named substitute).

The second vacancy to be filled by Headteacher at Westcliff High School for Girls.

The third and fourth vacancies remain unfilled. It is recommended to fill the two remaining vacancies with two headteachers from the secondary academy comprehensive school sector.

The proposed appointments/make up of the Board is set out at Appendix 1.

4. Review of Constitution

- 4.1 Following the changes to the make-up / membership of the Board the Constitution/Terms of Reference will need to be updated to reflect the new membership. It is therefore timely to undertake a 'light-touch' review of the Constitution/Terms of Reference in line with the schools forum guidance.
- 4.2 The Board should, at least annually, review its Constitution and Terms of Reference and therefore it is proposed to carry out a review over the summer period with a view to presenting back at the October 2023 Board meeting.

5. Appendices

Appendix 1 – Proposed Membership and vacancies

SCHOOLS FORUM MEMBERSHIP

1. Full voting members

Maintained Primary Schools (3 places)

Dave Taylor – Milton Hall Governor	17 March 2024
Julia Jones – Barons Court	2 December 2024
Sarah Clements – Chakwell Hall Infant School	20th June 2027

Academy Secondary (6 places)

Robin Bevan – Southend Boys	24 th February 2024
Jane Ladner – Southend HS for Girls (Governor)	22 nd October 2024
Emma Matthews - Westcliff High School for Girls	20 June 2027
Ben Stickley / Emma Hawker - Governor/Trustee (SECAT)	t.b.a.
VACANCY – Headteacher (comprehensive sector)	
VACANCY –Headteacher (comprehensive sector)	

Academy Primary (5 places)

Lisa Clark – Hamstel Infants	7 December 2024
Darren Woollard – Blenheim Primary School	4 th December 2024
Jim Johnson – Edwards Hall Primary	24 February 2024
David Allen – Academy Primary (Governor)	24 June 2024
Erica White – Academy Primary (Governor)	20 June 2027

Alternative Provision Academy (2 places)

4 December 2026

Lee Thorne – Southend YMCA Community School

Mark Jordan – Victory Park Academy (PLT)

4 December 2026

Academy Special (1 place)

Jackie Mullan – St Christophers (SEN Trust Southend) 7 December 2024

Early Years (2 places)

Jade Hartley – Professional Association
for Childcare and Early Years

Gary Croxon – Essex Pre-School Learning Alliance

20 June 2027

2. Members with restricted voting

14 – 19 sector (1 place)

Nicki Kelly – South Essex College

13 December 2026

Trade Unions (1 place)

Shireen Ayub

1 December 2025

3. Non-Voting Members / SBC Council Representation

Bev Williams – Southend CEO's

Councillor Helen Boyd – Executive Cllr (Children and Learning)

Michael Marks – Executive Director (Children and Public Health)

Liz Hunt – Director of Education , Inclusion and Early Years

Gary Bloom – Head of SEND

Paul Grout – Finance

– Early Years

Amanda Champ – Head of School Performance and Improvement

Cathy Braun – Head of Access and Inclusion